

We have 2 main HIPAA e-news items below:

CMS's FAQs regarding the HIPAA transactions extension (Attached), and  
Legislative Analyst's Office HIPAA Report

As always: Please be sure to note that in some cases the information presented may be the opinion of the original author. We need to be sure to view it in the context of our own organizations and environment. In some cases you may need legal opinions and/or decision documentation when interpreting the rules.

My thanks to all the folks who have shared information for this e-news.

Have a great day!!!

Ken

Interesting topics below:

From CMS - FAQs regarding the HIPAA transactions extension -  
ATTACHED

LAO's HIPAA Report

[hipaalert] Upcoming AudioConference

[hipanotes] HIPAAnote - Vol. 2, No. 6 - 2/13/02

[hipanotes] HIPAAnote - Vol. 2, No. 7 - 2/22/02

WEDI SNIP Webcast

\*\*\*\*\* LAO's HIPAA Report

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The Legislative Analyst's Office has published their most current report on HIPAA. It can be found at:

[www.lao.ca.gov/analysis\\_2002/health\\_ss/healthss\\_22\\_HIPAA\\_anl02.htm#\\_Toc1356005](http://www.lao.ca.gov/analysis_2002/health_ss/healthss_22_HIPAA_anl02.htm#_Toc1356005)

\*\*\*\*\* [hipanotes] HIPAAnote - Vol. 2, No. 6 - 2/13/02

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H I P A A N O T E -- Volume 2, Number 5 -- February 6, 2002

>> From Phoenix Health Systems...HIPAA Knowledge...HIPAA Solutions <<  
> Healthcare IT Consulting & Outsourcing <

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This week's HIPAAnote...

\*\*\* The 4 W's and H of HIPAA Security Training \*\*\*

We all know that HIPAA requires security training and awareness. We must provide training on general security, policies and procedures, password

usage, viruses, security incidents, contingency plans and more. How can this be done cost-effectively?

HIPAA provides only general training guidelines. It is the responsibility of each organization to determine what training, education and awareness must be conducted. Providing training includes the basics of WHO, WHAT, WHEN AND WHERE/HOW.

In deciding WHO must receive HIPAA training, include anyone that has access to patient information. This would include administration, business office, clinicians, volunteers, contractors, residents, and employees.

In determining WHAT training should be provided, look at internal policies, the HIPAA standards and the key messages to be conveyed. Remember that the message will be different for different users. Management, patient care areas, Information Technology Departments, vendors, volunteers, etc. will require tailored training. As an example, management needs to understand HIPAA from a strategic, budgetary and liability perspective; the needs of a hospital volunteer would be much simpler.

WHEN training occurs should relate to when new security policies and procedures are introduced to the workforce. Also, determine if current training programs, such as employee orientation, performance reviews, and corporate compliance training can cost-effectively incorporate security training. If so, existing program schedules may govern your HIPAA training timetable.

WHERE/HOW offers creative opportunities for cost-effective training with minimum disruption to the organization. Training might be conducted online via computer or web-based training and e-mail messages; through newsletters and posters; in staff meetings and managers' forums; through legal contracts; through videos; and/or group or one-on-one training. Be creative - but repeat your message over and over! Document attendance and test the effectiveness of HIPAA training. You might give follow-up exercises or quizzes, or randomly ask employees about the training and their comprehension.

Finally, in deciding the level of HIPAA training required within your organization, remember the difference between training and education. A medical student may learn a great deal in class - but will not really understand what to do without more "hands-on" training.

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Join us for our February Audioconference:  
Getting Something Back: Finding Real Value in your HIPAA Privacy  
Implementation  
Thursday, February 28, 2:00 - 3:00 PM Eastern Time

For more information or to register, go to:  
<http://www.hipaadvisory.com/ezcart/index.cfm>

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HIPAAnotes are published weekly as a learning tool to help you and your associates stay tuned-in to HIPAA and its implications. Forward it to anyone with a "need to know" through your own internal mailing list, intranet or newsletter -- whatever works for you....

Our HIPAAcratic oath: We'll use your ideas for HIPAAnotes -- send them!  
E-mail D'Arcy Gue, Editor: [info@phoenixhealth.com](mailto:info@phoenixhealth.com)

\*\*\*\*\* [hipanotes] HIPAAnote - Vol. 2, No. 7 - 2/22/02  
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H I P A A N O T E -- Volume 2, Number 7 -- February 22, 2002

>> From Phoenix Health Systems...HIPAA Knowledge...HIPAA Solutions <<  
> Healthcare IT Consulting & Outsourcing <

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This week's HIPAAnote...

\*\*\* How Does Certification Fit into the HIPAA Picture? \*\*\*

You have heard the word used in all sorts of contexts. Under the proposed HIPAA security rule, certification is the part of compliance that assesses the degree to which an organization's computer system or network meets the security requirements. HIPAA provides that this assessment may be performed internally by the organization or by a recognized an accrediting agency.

The tools for certification should involve a combination of interviews, questionnaires, and monitoring software. One of the major goals of the monitoring software is to analyze the organization's system and network to show vulnerabilities and potential threats (such as viruses, worms, etc.)

Certification must demonstrate that the organization systems and procedures comply with the security rule. How often the certification is done is not specified by HIPAA. However, a plan for procedures for re-certification should be put in place to address changes in technology, business processes, and policies/procedures. As always under HIPAA, DOCUMENT, DOCUMENT, DOCUMENT!

Ken Schulkin  
Director, Phoenix Health Systems

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anyone with a "need to know" through your own internal mailing list,  
intranet or newsletter -- whatever works for you....

Our HIPAAcratic oath: We'll use your ideas for HIPAAnotes -- send them!

E-mail D'Arcy Gue, Editor: [info@phoenixhealth.com](mailto:info@phoenixhealth.com)

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Switch to the HTML or text version, go to:

<http://www.hipaadvisory.com/signup/change.cfm?signup=notes>

\*\*\*\*\* [hipaalert] Upcoming AudioConference

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[hipaalert] Upcoming AudioConference: Finding Real Value in your HIPAA  
Privacy Implementation

With only 419 days until HIPAA Privacy Rule compliance required,  
DON'T MISS YOUR CHANCE to join us for our latest audio conference -

\*\*\* Getting Something Back:

Finding Real Value in your HIPAA Privacy Implementation \*\*\*

\*\* Thursday, February 28, 2:00 - 3:00 PM Eastern

(That's 1 PM Central, 12 PM Mountain, 11 AM Pacific) \*\*

COMING UP IN TWO WEEKS, SO SIGN UP TODAY!

<http://www.HIPAAAdvisory.com/ezcart/index.cfm>

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In this hands-on, practical workshop plus presentation slides with Phoenix Health Systems' Director Tom Grove, participants will:

- \* Examine key requirements of the HIPAA privacy rule and their impact on the HIM interface between patients and providers.

- \* Learn how to identify key implementation options that meet HIPAA requirements and also redefine the patient/provider interface to the benefit of the organization.

- \* Demonstrate the strategic concepts of value-driven planning and implementation with a detailed case analysis.

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About the faculty:

Tom Grove, Director, Phoenix Health Systems, has extensive experience managing HIPAA security and privacy projects for healthcare provider organizations. Formerly, Tom held senior consultant roles with CBSI and Superior Consulting, managing a variety of HIPAA initiatives. Tom has published numerous papers on HIPAA compliance, has testified on HIPAA issues at NCVHS hearings, and is a frequent speaker at industry conferences. Tom is a senior member of Phoenix Health Systems' HIPAA Solutions Team.

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Who should participant?

For healthcare leaders and professionals involved in HIPAA Privacy compliance. For COOs, CIOs, CFOs, Compliance Officers, Privacy Officers, HIPAA Steering Committee members, Medical Directors, Physicians, Department Heads, Legal Staff, MIS Staff, anyone with a need to know.

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How much?

The cost is \$150, including complete program materials and a follow-up online Q/A forum for registrants only. Feel free to have your associates join you to listen in on the call.

DON'T DELAY, SIGN UP NOW!

<http://www.HIPAAAdvisory.com/ezcart/index.cfm>

Switch to HTML version or to text version at:

<http://www.hipaadvisory.com/signup/change.cfm>

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\*\*\*\*\* WEDI SNIP Webcast \*\*\*\*\*

## WEDI SNIP Webcast: Testing Compliance, Certification, and Business to Business Testing

Don't miss the latest WEDI SNIP Webcast, Testing Compliance, Certification, and Business to Business Testing, on Thursday, February 28, at 2:00 EST.

This webcast will discuss best practices to expedite your HIPAA Transaction and Code Set implementation. Our experienced speaker panel will review and discuss the Testing/Certification and Business to Business Testing white papers. These papers represent an extensive collaborative effort with an aim to ease testing and implementation burdens and establish a common industry understanding to address HIPAA transaction compliance.

Hear from leading experts in health care EDI about what levels of testing are necessary to reach HIPAA compliance within your organization. The speakers will provide suggestions as to when to engage your trading partners in your testing process, and will provide guidelines for building and maintaining your test environment. You can also get a head start on building your Test Plan, by gaining access to one developed by the WEDI SNIP Testing Sub-workgroup.

Webcast speakers to include:

Moderator:

John Lilleston, Technical Supervisor, Verizon Information Technologies, Inc.

Presenters:

Mark McLaughlin, Regulatory Policy Analyst, McKesson

Ed Hafner, Chief Technology Officer, Foresight Corporation

Kepa Zubeldia, President and CEO, Claredi

Marsha Solomon, HIPAA Team Lead, Verizon Information Technologies, Inc.

This 90 minute webcast will take place on Thursday, February 28, 2:00 EST - 3:30 EST. The cost is \$150. Visit the WEDI SNIP website at <http://snip.wedi.org>, and click on "What's New," or go directly to <https://12.3.161.153/EventReg/?societyBrand=WEDITESTINGCOMP> to register today.